

**NORTHLEACH MUGA WORKING GROUP
MEETING**

Monday, 10th November 2008, 7.00pm
The Westwoods Centre

Present: Cllr C Hancock, Cllr Mrs Jen Pullin, Mark Williams, Nicola Hall, Tim Barter, Graham Stock, Caroline Braidwood, Claire Dowan, Dean Oseman and Rita Nichols-Duarte.

1. Apologies.

Marilyn Cox, Ken Parsons, Cllr A Wellman, Mary Mychaleckyi, Will Rayner, Graham Ross

2. Acceptance and signing of Minutes of Meeting held on 6th October 08

No amendments. The Minutes of the 6th October 2008 were agreed as a true and accurate record and signed by Cllr C Hancock.

3. Matters arising from the Minutes

No Matters arising.

4. Finalisation of the draft MUGA Report to the Town Council

There was only one set of comments re: draft Report with reference to the size and the orientation.

7.45pm - Tim Barton arrived at the Meeting. Cllr Chris Hancock briefed him on items already discussed.

The Working Group went through the draft Report and amended where necessary. The following points/considerations were highlighted and discussed in greater detail:-

4.1 – Tidy up some of the Appendices and include a simulation of what a MUGA could look like if installed. **Action: CB & RND**

4.2 – E-mail the 4 suppliers to clarify to what stage we are now at as well as the timescale and to keep them informed of this process. **Action: RND/?**

4.3 – Graham Stock has been asked to e-mail to Cllr Chris Hancock budget figures for maintenance and hiring the facility, as well as employment for maintenance of this type of facility. **Action: GS**

4.4 – Security – The possibility of CCTV was discussed.

4.5 – Claire Dowan discussed the possible use of provision for structured freeplay with provision from the Youth Service was suggested.

4.6 – Access across Eastington Road from KGV to The Westwoods Centre if the MUGA was installed on this site, being pursued.

5. Any Other Business

There was none.

6. Date and time of next Meeting

Cllr Chris Hancock and RND to make the amendments to the Report on Thursday, 20th November and to e-mail CB to attach the Appendices in preparation to circulate to Councilors prior to the Town Council before their Meeting on 2nd December 2008.

This concludes the preparation of the report for the feasibility study which was requested by the Town Council. The MUGA Working Group will be informed of the outcome/next stage in due course.

Signed_____Date_____